



Schedule A: Rental Rates

The Balzer Theater at Herren's

- The stage of The Balzer Theater at Herren's has approximately 21' x 60' of performance space with proscenium stadium style audience seating for 186 people.
- Please note the higher fees for Thursday - Sunday dates

The Balzer Theater at Herren's Rates	For-Profit	Non-Profit
WEEKDAYS (M-W)		
Half Day Meeting Rate (4 Hours & Before 6pm)	\$1,000	\$600
Single Day Rate (For 8 Hour)	\$1,800	\$1,000
Overtime (Over 8 Hours, Per Hour)	\$250	\$250
WEEKENDS (THU-SU)		
Weekend Day Rate (For 8 Hour)	\$2200	\$1200
Overtime (Over 8 Hours, Per Hour)	\$300	\$300

The Martin Rehearsal Room

- The Martin Rehearsal Room is approximately 32' x 25', accessible via stairs or elevator.
- Up to four (4) 6' tables and thirty (30) chairs are available for use in the space with prior notice.
- Please note the additional fee for rentals using the rehearsal room after 6pm on weekdays.
- Maximum Capacity of 50

The Martin Rehearsal Hall Rates	For-Profit	Non-Profit
Half Day (4 hours and under)	\$500	\$350
Full Day (4 to 8 hours)	\$800	\$600
After 6pm additional per hour fee	\$100	\$100
Overtime (Over 8 hours, per hour)	\$100	\$100

The Made in Atlanta Playwright's Lab

- The Made in Atlanta Playwright's Lab is approximately 22' x 18', accessible via stairs or elevator.
- Up to four (4) 6' tables and twenty (20) chairs are available for use in the space with prior notice.
- Please note the additional fee for rentals using the rehearsal room after 6pm on weekdays.
- Maximum Capacity of 30

The Made in Atlanta Playwright's Lab Rates	For-Profit	Non-Profit
Weekday Half Day (4 hours and under)	\$375	\$250
Weekday Single Day (4 to 8 hours)	\$650	\$500
Weekday After 6pm additional per hour fee	\$75	\$75
Overtime (Over 8 hours, per hour)	\$75	\$75

The Theatrical Outfit Conference Room

- The Theatrical Outfit Conference Room is approximately 14' x 8', accessible via stairs or elevator.
- There is a permanent 10' table with ten (10) chairs.
- Please note the additional fee for rentals using the rehearsal room after 6pm on weekdays.
- Maximum Capacity of 15

The Theatrical Outfit Conference Room Rates	For-Profit	Non-Profit
Half Day (4 hours and under)	\$300	\$150
Full Day (4 to 8 hours)	\$500	\$300
Weekday After 6pm additional per hour fee	\$50	\$50
Overtime (Over 8 hours, per hour)	\$50	\$50



Schedule B: Technical Packages

BASIC TECH OCCUPANCY PACKAGE - \$800 per 8 Hours

includes one technician that will provide simple light and sound services. The technician will provide for you one standard full stage lighting look, adjustable house light levels, and simple audio playback of a playlist from one source via the renter's own via mp3 player or laptop only. The auxiliary cable is provided but if your device requires an adapter, the renter must provide said adapter. This package does not include any cueing of sound outside of "fade up" to turn on the music or "fade down" to turn off the music. The lighting look provided will be predetermined based on the plot available due to the events surrounding the date of the rental. **Any planned contracted overtime will be an additional fee of \$30 per technician per hour. If overtime occurs during the time of occupancy that is not previously planned, an additional \$45 fee per technician per hour will be incurred.**

BASIC AUDIO PACKAGE - \$550 per 8 Hours

includes a sound technician for your occupancy and access to our basic audio system/sound board with two Wired or Wireless Handheld Microphones (depending on availability) and audio playback through the house system via renter's own mp3 player or laptop only. The auxiliary cable is provided but if your device requires an adapter, the renter must provide said adapter. This also includes one basic sound mix (one standard level setting for playback and microphones). Simple cueing is available with this package. Should you choose to provide your own audio equipment and it doesn't need to be hooked directly into our system you may bypass this package. Though if you wish to bring additional equipment that you would like to use in tandem with our sound system this must be approved by the Production Manager 30 days prior to the rental and additional charges may occur. **Any planned contracted overtime will be an additional fee of \$30 per technician per hour. If overtime occurs during the time of occupancy that is not previously planned, an additional \$45 fee per technician per hour will be incurred.**

BASIC LIGHTING PACKAGE - \$550 per 8 Hours

includes a lighting technician for your occupancy and access to our lighting systems/light board. The renter will only have access to the lighting plot currently hung in the space; determined by events surrounding the date of the rental. This includes lighting positions and color. With this basic package, we can provide for you three basic looks, a "pre-event/post-event" look and two "during event" looks. These looks can be designed with guidance from a rental representative within the parameters of what is available. We will also set the house lighting to your desired level with both looks. Simple cueing is available with this package. **Any planned contracted overtime will be an additional fee of \$30 per technician per hour. If overtime occurs during the time of occupancy that is not previously planned, an additional \$45 fee per technician per hour will be incurred.**

Note: All technical equipment may only be operated by an Owner hired technician. This includes but is not limited to sound board, light board, computers, and receivers. This means that any usage of the technical equipment available requires purchasing of one or more of the aforementioned packages. Any additional needs to the packages described above require approval from the Production Manager and may incur additional charges. These needs must be communicated, agreed to, and paid for Thirty (30) calendar days prior to the rental or the request may be immediately denied. If these packages are not purchased, the tech booth will be locked and unable to be accessed by the building representative the day(s) of your event. The Production Manager's email is daimien.matherson@theatricaloutfit.org

Any additional designing services, labor, technicians, materials, equipment rentals/usage, etc need to be approved by the Production Manager. These additions will incur additional charges, the cost of which is dependent upon the addition.

The following page is the breakdown of all charges agreed to by the Renter and the Production Manager. Their totals are also found in Section II. A. of the contract. The form must be completed, signed, and dated thirty (30) days prior to occupancy.